

Please call me the week prior to your move out date so we may schedule a walk-through date and time. You may want to keep cleaning supplies on hand, otherwise, additional clean up is \$20 per hour.

Also, please make sure you have all utilities taken out of your name, NOT SHUT OFF, we are on a leave on agreement with utility companies. It is also important that you pay any balances due prior to moving, and your final bills should go to your new address. Security deposit DOES NOT apply toward last month's rent.

CHECK OUT – FINAL CLEAN UP GUIDELINES

All personal items, trash, etc. must be removed inside and outside.

Trash must go into dumpster, not on the ground in the fenced area. If you have any large items to dispose of, please let me know so I can have the trash company remove them. They will charge a fee, which you would be responsible for.

Kitchen

Stove

Self clean the oven, do not use oven cleaner. When finished, wipe out ashes with a wet paper towel.

Remove burners and drip pans. Drip pans need to be scrubbed like new or I will replace for \$4 each.

Lift stove top and clean inside and on sides.

Remove the bottom drawer and clean.

If needed pull stove completely out of cove to clean floor, wall, cabinet sides, and d sides of stove.

Range hood above stove should be wiped on top and inside. Remove vent and run through dishwasher.

Refrigerator

Wipe out inside of freezer and frig, including the door.

Remove and clean shelves and drawers to clean frig.

Wipe down the sides of frig and top.

Remove vent cover at bottom, vacuum under frig and wipe out tray. Wipe off vent cover.

Some do not have a vent below, it's on the back and needs to be vacuumed.

Dishwasher

Wipe around the inside of door. Remove any food particles in bottom.

Wipe down the outside panel, knobs, and ledge below door.

Cabinets (Bathroom and Kitchen)

Wipe inside and out side of cabinets.

A good grease cutting cleaner is good for the kitchen cabinets especially around stove.

Miscellaneous

Backsplash, counter tops, sink, pantry shelving

Bathroom

Shower walls and tub need to be scrubbed, free of soap scum. (Lime-Away is a good product)

Toilets need to be cleaned inside and all around outside (where lid is bolted to stool, and bowl bolted to floor)

Wipe inside and out side of cabinets

Clean fan vent in ceiling. You can pull down to remove if needed.

Floors

Kitchen, entry, and bathroom floors should all be wiped clean. Be sure to get in the corners and along all edges. Do not use a mop to shove the dirt to the edges. The frig is on wheels and should be pulled out. The stove may also need to be pulled out by removing bottom drawer.

Carpet

Vacuum around edges in all rooms, including steps.

Carpet (all or certain areas) may need to be professionally cleaned at my digression.

This will be deducted from your deposit. My company is very reasonable!

Basement

Sweep steps and floor.

Miscellaneous items to clean

All woodwork should be wiped down (Murphy's Oil Soap) baseboards, doors, windowsills, and handrail.

Mini blinds dusted

Vents on walls and floor wiped off

Switch plates and outlet covers wiped clean.

Light fixtures dusted.

All light bulbs need to be working.